

**CRAFTON HILLS COLLEGE
CURRICULUM COMMITTEE
MINUTES
November 8, 2010**

VOTING MEMBERS:

Note: ✓ If Present

Chris Biffle

Gwen DiPonio ✓

Brad Franklin ✓

Judi Harrington ✓

JoAnn Jones ✓

Mark McConnell ✓

Marina Kozanova ✓

Steve Ramirez ✓

Gary Reese ✓

Kim Salt (Chair) ✓

Dan Sullivan

Laura Winningham

NON-VOTING MEMBERS:

Note: ✓ If Present

Joe Cabrales

Kirsten Colvey

Vicky Franco ✓

Rick Hogrefe ✓

VISITOR: Bob O'Toole

Ben Mudgett ✓

Cheryl Marshall ✓

June Yamamoto ✓

Julie Davis-McKee

1. Approval of minutes from October 25, 2010 meeting

The minutes were approved with the following correction:

- Page 1, 2C
Add: CIS 190C before the title of the course.

2. Action Items

COURSE DELETIONS

Bob O'Toole is requesting the deletion of ACCT 226 and ACCT 230 for the following reasons:

- Courses have been cancelled due to low enrollment.
- Courses were originally designed to prepare students to become bookkeepers now everything is done by computers.
- Courses do not transfer.
- Even if the courses were rewritten, they would not transfer and we would be doing a disservice to our students.

A. ACCT 226 Cost Accounting

The committee agreed to delete ACCT 226 from the college catalog.

B. ACCT 230 State and Federal Income Tax Accounting

The committee agreed to delete ACCT 230 from the college catalog.

With the deletion of ACCT 226 and ACCT 230, the committee advised Bob O'Toole to delete the Accounting Certificate. This will need to be submitted through CurricUNET.

NEW COURSE

A. SOC 100H Introduction to Sociology – Honors

The primary differences between SOC 100H and SOC 100 are the 25 hours of Service Learning and an in-depth research project. SOC 100 is waiting for approval from the ETC Committee. The Departmental Recommendation is being change to none for both courses.

The committee agreed to approve SOC 100H as a new course.

- **COURSE ID: SOC 100H**
- **COURSE TITLE: Introduction to Sociology – Honors**
- **PREREQUISITE: None**
- **COREQUISITE: None**
- **DEPARTMENTAL RECOMMENDATION: None**
- **SEMESTER UNITS: 3**
- **SEMESTER HOURS: LECTURE: 48**
- **CATALOG DESCRIPTION: Examination of the social influences on human behavior focusing on American social patterns and processes; structure and function; conflict and change in society; multicultural conflicts; and comparison of these processes with international and global patterns. This course includes content and experiences appropriate for students wishing to earn honors credit.**
- **SCHEDULE DESCRIPTION: Survey of the concepts and theories of society and culture, social organizations, social stratifications, social change, and social policy. This course includes content and experiences appropriate for students wishing to earn honors credit.**

COURSE MODIFICATIONS

A. CIS 190A Web Master Internship

The textbooks were updated.

The committee agreed to approve CIS 190A with a prerequisite of CIS 111 as a six-year revision.

- **CATALOG DESCRIPTION:** A one-semester course offering hands-on experience in Web page design and website management. This course will provide additional expertise to students interested in furthering their skills in web page design and website management by exposing them to authentic product development, and coaching by a professional mentor in the field.
- **SCHEDULE DESCRIPTION:** A one-semester course offering hands-on experience in Web page design and website management.

B. CIS 190B Network Administration Internship

The textbooks were updated.

The committee agreed to approve CIS 190B with a prerequisite of CIS 130 as a six-year revision.

C. CIS 190C Hardware and Information Technology

The textbooks were updated.

The committee agreed to approve CIS 190C with a prerequisite of CIS 130 as a six-year revision.

- **SCHEDULE DESCRIPTION:** A one-semester course offering hands-on experience in hardware maintenance and end-user support.

3. Discussion regarding consistent wording of Departmental Recommendations.

In order to provide consistency throughout the college catalog, the committee agreed to the following wording for Departmental Recommendations. The revision will be made at the time a course is due for a six-year revision.

Examples:

- Successful completion of
- Eligibility for
- Concurrent enrollment in

- Ability to read at

Note: There will be no mention of “as determined through the Crafton Hills College assessment process.”

4. CurricUNET Update

- Need SLOs
- Will be reviewing several courses due for six-year revisions and two new courses at the next meeting.

5. SB 1440 Update

With the passing of SB 1440, the State Chancellor’s Office is in the process of developing transfer model curriculum degrees. The degrees currently being reviewed are Sociology, Communication Studies, Psychology, Geology, Math, and Criminal Justice. The State is developing a process to expedite the approval process. Once the models are developed, the Deans will begin working with the disciplines to revise the degrees at Crafton. A Task Force convened by the Academic Senate will also assist in the process.

Website:

http://www.leginfo.ca.gov/pub/09-10/bill/sen/sb_1401-1450/sb_1440_bill_20100929_chaptered.html
<http://www.c-id.net/>

6. Miscellaneous

Kim Salt reminded the committee to click the “review” button after reviewing the course content to acknowledge a course has been reviewed. This field is monitored to determine if a course is ready to be added to the agenda to be discussed by the entire committee.

Gwen DiPonio is proposing a prerequisite of “Acceptance into Honors Program” be added to the Honors Courses. Currently, the procedures that are in place are not being followed and students are signing up for Honors Courses just to get a seat in the class. The details of how this will be monitored are being worked out. Gwen will provide a list of the Honors Courses and the exact wording of the proposed prerequisite to be discussed and voted on at the next meeting.

The next Curriculum Committee meeting will be on **Monday, November 22 in the Multipurpose Room (LRC 226).**